FEDERAL ELECTION COMMISSION   RQ-2
WASHINGTON, D.C. 20463

March 1, 2005

Ernest Leonard, Treasurer
Butterfield for Congress Committee
800 W. Hines Street   **Response Due Date:**
Wilson, NC 27893   **March 31, 2005**

Identification Number: C00401190

Reference: Amended October Quarterly Report (7/1/04 – 9/30/04), received 2/11/05

Dear Mr. Leonard:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Schedule A of your report indicates that your committee may have failed to file one or more of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-Primary Report (see attached). A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of $1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of $1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the aforementioned time period. The failure to file 48-hour notices may result in civil money penalties or legal enforcement action. If any contribution of $1,000 or more was incorrectly reported, you must amend your original report with the clarifying information. (11 CFR §104.5(f))

-Your Amended October Quarterly Report, received 2/11/05, discloses a substantial increase in the amount of receipts and/or disbursements from those disclosed on your original report. Please amend your report to clarify why this additional activity was not provided with your original filing. (11 CFR §104.3)